



The Center Of
 Music and Art
 264 Main Street – PO Box 2208
 Wintersville, OH 43953 - (740)264-3111

www.musicandart.com email: contact@musicandart.com

Online Lesson Registration Form

Registered by: _____ Amount Paid: _____
 Starting Date: _____ Date Registered: _____

Student Name: _____ **Student Birthday:** _____
Last First M.I.

Person Responsible for Tuition: _____
Last First

Address: _____
Street City State Zip

Phone: (_____) _____ / (_____) _____ / _____
Home / Primary Cell Number for Cancellations

Email: _____ **Drivers License Number:** _____

Parent/Guardian (if different than above)

Name: _____
Last First

Address: _____

Phone: (_____) _____

How did you hear about us?

Emergency Contact:

Name Relation

Phone 1 Phone 2

Type of Lesson:	Instrument:	Teacher:	Day:	Time:
_____	_____	_____	_____	_____

1. Full tuition for group classes and workshops are due upon registration and are non-refundable. No space will be reserved until the first month's tuition is paid in full.
2. No Make ups are given for group classes. A courtesy call is expected if you cannot attend any class, lesson, or workshop.
3. Monthly tuition is due the first of the month. A **\$10 late fee** will be added to any monthly account not paid in full by the tenth (10) of the month. Any account over thirty days delinquent may result in a discontinuation of lesson privileges.
4. CMA must be notified **24 hours** in advance of a lesson cancellation in order for it to be considered excused. Any cancellation that is not made 24 hours in advance may be considered unexcused, at the discretion of CMA.
5. Only excused absences will be scheduled for a make up (student has 3 months to reschedule a make up). Any absence that is unexcused must be paid for and no make up will be scheduled.
6. Private students will be given tuition credit for two (2) vacation days per year. The student must notify the teacher **and** the desk of these days in advance.
7. It is the responsibility of the person paying the tuition to inform CMA **in writing** that the student is discontinuing. **This written notice must be given to the desk. The student will be billed for lessons until the written notification is received.**
8. CMA reserves the right to utilize a qualified substitute teacher when necessary.

I have read and agreed to the tuition agreement stated above:

Signature Date

Signature Date

Automatic Monthly Billing (optional)

I would like to have my card automatically billed for lessons.
 Card will be billed on the 10th of each month.

Signature Date

Card Number _____ Exp. Date _____ Name as it appears on card _____ Zip Code _____



The Center Of
Music and Art
264 Main Street – PO Box 2208
Wintersville, OH 43953 - (740)264-3111

www.musicandart.com email: contact@musicandart.com

Customer Copy of Tuition Agreement

1. Full tuition for group classes and workshops are due upon registration and are non-refundable. No space will be reserved until the first month's tuition is paid in full.
2. No Make ups are given for group classes. A courtesy call is expected if you cannot attend any class, lesson, or workshop.
3. Monthly tuition is due the first of the month. A **\$10 late fee** will be added to any monthly account not paid in full by the tenth (10) of the month. Any account over thirty days delinquent may result in a discontinuation of lesson privileges.
4. CMA must be notified **24 hours** in advance of a lesson cancellation in order for it to be considered excused. Any cancellation that is not made 24 hours in advance may be considered unexcused, at the discretion of CMA.
5. Only excused absences will be scheduled for a make up (student has 3 months to reschedule a make up). Any absence that is unexcused must be paid for and no make up will be scheduled.
6. Private students will be given tuition credit for two (2) vacation days per year. The student must notify the teacher **and** the desk of these days in advance.
7. It is the responsibility of the person paying the tuition to inform CMA **in writing** that the student is discontinuing. **This written notice must be given to the desk. The student will be billed for lessons until the written notification is received.**
8. CMA reserves the right to utilize a qualified substitute teacher when necessary.